



south dakota DEPARTMENT OF EDUCATION

South Dakota State Library

Library Card Application

State Employee Application

This library card entitles you to:

- Check out work-related materials.
- Access electronic materials.
- Request research help including Census data, statistical data, and any other work-related research.

If you have questions, please contact the State Library directly at 800 Governor's Drive, Pierre, SD 57501 or call 605-773-3131 or 1-800-423-6665 (SD only).

Please provide the following information:

Name: _____

Check One: ☐ SD State Employee
☐ SD State Elected Official
☐ SD Legislator or Intern

Select how you'd like to receive your requested materials:

Check One: ☐ Send to me through inter-office mail
☐ I will pick up at the State Library

Work Contact Information:

State Agency: _____

Division: _____

Address: _____

Physical Address only. PO Boxes are unacceptable for inter-office delivery

City: _____

Zip Code: _____

Work Phone: _____

Work Fax: _____

Work Email: _____

I understand that the return of work-related materials checked out by me is my responsibility, not that of the agency that I represent.

Signature

Date